



LOTTERY FUNDED



Why does MAA need this role?

As part of a generous Heritage Lottery Funded grant, the Museum of Archaeology and Anthropology has recently refurbished its permanent Pacific Island displays. These displays track two major themes, migration and climate change, and their impact on the culture and lives of Pacific Islander peoples.

We want to make the new displays as accessible to visitors as possible. We are looking for volunteers who will help us provide a friendly and engaging introduction to these cases. They will improve visitors experience and increase accessibility.

Volunteer tasks

- Welcoming visitors and actively engaging with members of the public
- Answering enquiries in a helpful manner
- Supplying information about the displays, and answering questions from visitors or direct them to members of staff who can.
- Supervising visitors to ensure the Museum's health and safety procedures are being followed
- Attending planning or training meetings as required

Skills required

Volunteers from all backgrounds and experience are welcome, especially those who have an interest in working in the Museum and Heritage Sector. An interest in anthropology is desirable but no specific knowledge is expected.

Explainer volunteers should be comfortable with public speaking. They should be polite, friendly and helpful to all visitors. You will need to have good observation and conversation skills and have an eye for detail. Punctuality, reliability and interpersonal skills are important, as is a willingness to take responsibility for areas such as health and safety and security procedures.

- The role is suited to anyone who enjoys meeting people and who likes working as part of a team. You will be volunteering under the guidance of the Outreach Organiser and Front of House Manager, but much of the time you will be working unsupervised. You will be on your feet for most of your time in the galleries. This role may involve computer work.
- **Potential time commitment:** We are looking for volunteers to commit for half or full days throughout the year. This includes weekdays, weekends and school holidays. Explainer volunteers will need to attend an introduction session.
- **Location:** Museum of Archaeology & Anthropology, Downing Street, Cambridge CB2 3DZ
- **Responsible to:** The Outreach Organiser and the HLF Project Assistant (Learning)



LOTTERY FUNDED

- **Training and Support**

Volunteers will be offered appropriate information sessions and invited to exhibition opening and social events where they can meet other volunteers and Museum staff. They will also be entitled to discounts on purchases from the Museum shop.

- **Health and safety responsibilities**

You will be responsible for your own health and safety and that of others with whom you volunteer, by reporting all potential and actual health and safety matters including accidents using the correct procedures.

- **Legal check requirements for this role**

We have a legal responsibility to ensure that you have the right to volunteer in the UK before you can start volunteering for us. If you do not have the right to volunteer in the UK already we will not be able to progress your interest any further.

- **To Apply**

Please [download and complete the Expression of Interest Form](#), then send it to: Jenny Williams, Museum of Archaeology and Anthropology, Downing Street, Cambridge CB2 3DZ or email it to: jhw57@cam.ac.uk For further information, telephone: 01223 333516.

- **About the [Museum of Archaeology and Anthropology \(MAA\)](#)**

Cambridge University's Museum of Archaeology and Anthropology offers a feast of images and ideas and was a 2013 Finalist for the ArtFund Museum of the Year Prize. It houses world-class collections of Oceanic, Asian, African and native American art - canoes, sculptures, masks, and textiles - and major archaeological discoveries, ranging from the earliest stone tools, discovered by Louis Leakey in Olduvai Gorge, to British finds from Roman and medieval periods. As well as being open to the general public, MAA is a research and teaching facility of the University of Cambridge.

- **About the University of Cambridge Museums**

University of Cambridge Museums is a consortium of the eight University Museums, which works in partnership with the Cambridge University Botanic Garden and other Cambridge University collections. They include: Fitzwilliam Museum, Kettle's Yard, Museum of Archaeology and Anthropology, Museum of Zoology, Museum of Classical Archaeology, Whipple Museum of the History of Science, The Sedgwick Museum of Earth Sciences and The Polar Museum. The University's collections are a world-class resource for researchers, students and members of the public representing the country's highest concentration of internationally important collections, all within walking distance of the City Centre.